

KSC Board of Directors (BOD) Meeting Minutes

April 8, 2023

Present: David Kennedy, Cindy Boersma, Lacey Segal, Kathy, Gaines, Laura Parrish, Martha Wilhelm, Sue Kretschmann, Lama Yeshe, Lama Pema, Via Zoom: Phyllis Norris, Daryl Ackley
Excused: Hank Minnick

These minutes were approved via email by all voting board members.

Topic	Discussion	Action / Responsible Person
Opening Prayer		
Check-in	<p><u>Sue:</u> New discussion group on the 7 Points of Mind Training will be convening April 22, 2023</p> <ul style="list-style-type: none"> • Meet once/month between October and June on Zoom • The focus of the meetings will be discussion: highlighting our favorite sections, applying the teachings in life and surfacing our questions and challenges • Attendance at each meeting is optional • Email KSC office if interested <p><u>Cindy</u></p> <ul style="list-style-type: none"> • Cindy shared that she will be stepping down from the BOD at the end of her term, which is next spring 	
2023 Priorities Review	<p><u>Board:</u> Continue Board transition to focus on KSC vision and governance</p> <p><u>Communication:</u> Strengthen connection between the KSC Board and sangha</p> <p><u>Fundraising:</u> Continue to raise funds sufficient to sustain KSC in sharing the dharma for the long term</p> <p><u>Reactivate the Center:</u> Inspire return to the center— and in-person experience of the dharma</p>	
Lama Report Lama Pema	<p>Update</p> <ul style="list-style-type: none"> • Kalu Rinpoche incense: <ul style="list-style-type: none"> - Money was transferred for purchase - Kalu Rinpoche shared process for making incense • Dharma Kids: <ul style="list-style-type: none"> - Program reinstated last month 	<p><u>Incense:</u> put description of how incense is made on KSC website</p>

	<ul style="list-style-type: none"> - All available slots filled with 12 registrants • Lama Lodru coming April 15-17 • KSC Spring class: Footsteps of the Buddha <ul style="list-style-type: none"> - Starts April 25 for 5 weeks - Hybrid class in person and on Zoom - No textbook required • Karma Yeshe Chödrön and Karma Zöpa Jigme <ul style="list-style-type: none"> - May 19 – 21 via Zoom - Brave Heart of Awakening <ul style="list-style-type: none"> 7 stages for developing one’s practice • Kalu Rinpoche <ul style="list-style-type: none"> - May 31 – June 5 - Niguma yoga June 2 – 4 at Ashland Hills Inn • By-laws Workgroup <ul style="list-style-type: none"> - Good ground work for changes in by-laws - One more meeting. Will then send to Board Governance & Development Committee • Apartment upstairs <ul style="list-style-type: none"> - Renewing of the space - Will be ready for Lama Lodru 	
Lama Teaching Lama Yeshe	Lama Yeshe provided a teaching on the Paramita of generosity	
Financial Oversight Phyllis Daryl	<ul style="list-style-type: none"> • <i>Motion to approve 2023 Operations Budget:</i> <ul style="list-style-type: none"> - <i>Seconded; Approved by all</i> • Goal for Finance Oversight Committee (FOC) <ul style="list-style-type: none"> - Have a back-up for Phyllis so everyone knows how to review budgets 	<u>Incense tracking:</u> Lamas to confer with Phyllis offline
Executive Session	Executive Session was held	
Board Governance & Development Committee Martha	<p><u>Annual Sangha Meeting</u></p> <ul style="list-style-type: none"> • 40 participants: 20 in-person and 20 on Zoom • Good tech support with Lorin and Barbara • Suggestions from sangha meeting <ul style="list-style-type: none"> - What is SYDH? (<i>Support Your Dharma Home</i>) <ul style="list-style-type: none"> ○ BOD recommended response: “Funds needed to balance our budget.” - What are all volunteer needs - Library open to the public: could advertise - How sangha members can connect with the BOD - BOD meetings should be open for all attendees 	<u>Open BOD meetings:</u> BOD will discuss at next BOD meeting

<p>David</p>	<p><u>Recruitment</u></p> <ul style="list-style-type: none"> • Strategies for Board recruitment discussed, including inviting participation on Board committees as a step toward service on the Board • Vacancy and Selection Procedure updated <ul style="list-style-type: none"> - Uploaded to DropBox 	
<p>Resource Development Laura</p>	<p><u>Aspirations for Board Legacy Giving</u></p> <ul style="list-style-type: none"> • Legacy Giving Subcommittee: Laura, Sue, Lacey • Have previewed several videos on this topic • Several options for Legacy Giving: Will, Living Trust, no-cost alternatives <ul style="list-style-type: none"> - Make KSC the beneficiary of a Life Insurance Policy - Retirement account: one can do part to their family and part to charitable organizations - Bank account – donate balance upon death 	<p>When ready place Legacy brochure in the lobby</p>
<p>Lacey</p>	<p><u>Auction Update</u></p> <ul style="list-style-type: none"> • Raised \$13k; surpassing goal of \$10K • Suggestions for next time: ask more local businesses for donations • Wrap up is in the spring newsletter <p><u>Sustaining Donors' Party:</u></p> <ul style="list-style-type: none"> • June 17 <p><u>Fall Appeal</u></p> <ul style="list-style-type: none"> • Next big push 	
<p>Major Donor Cultivation Cindy Lacey</p>	<ul style="list-style-type: none"> • Videos watched by Cindy, Lacey and Sue • Cindy, Lacey and Sue shared teaching points for Board from training videos they watched • Lacey guided board members through exercises regarding communication with donors 	
<p>Sangha Emails Martha</p>	<p>An after meeting update from Martha</p> <ul style="list-style-type: none"> • Martha continues to check for sangha emails • There have been no emails of late 	
<p>Next Meeting</p>	<p><u>Date</u> July 15 (note new date)</p> <p><i>Additional date changes: November meeting is now on November 18</i></p>	